



Be Inspired Careers Programme

Summary of Activity	
Year 7	
Introduction to careers “Be Inspired” team.	Autumn
Personal skills and achievements	Autumn
Be Inspired Careers Day Meet the ‘Be Inspired’ panel, introduction to XELLO careers program & careers activities	Autumn
Form time careers activities including: - <ul style="list-style-type: none"> • Exploring different types of training and employment opportunities (including paid and unpaid work) <ul style="list-style-type: none"> • Where do I get advice from? • Researching specific jobs • What is an apprenticeship? <ul style="list-style-type: none"> • Dream job 	Autumn
Exhibition of talents	Spring
SPIRIT WEEK – opportunities for external trips and internal activities where students will engage with employers	Summer
Mini CV	Summer
Stereotypes and gender stereotypes Gender identity and pronouns in the workplace	Summer
Year 8	
Personal skills and qualities	Spring
Digital Footprint and use of social media on potential employment	Spring
Making choices – preparing for options. Students explore the different qualifications and what possible options would suit their skills and preferences	Spring
Employment and training opportunities. Goals and dream job	Spring
Higher Education Visit	Spring



Options talk – students and parents are given presentations on the options process.	Spring
SPIRIT WEEK – opportunities for external trips and internal activities where students will engage with employers	Summer
Year 9	
Stereotyping careers and personal attributes.	Autumn
MADE To Think Day – an interactive session delivered by an external company to make students think about their aspirations and future goals.	Spring
Qualified Careers Advisor available on parents evening for individual guidance and support.	Spring
SPIRIT WEEK – opportunities for external trips and internal activities where students will engage with employers.	Summer
Selected personalised learning students meet with the Vocational Learning Coordinator to prepare for vocational pathways in Year 10	Summer
Protected Characteristics and the Equality Act 2010. How that affects behavior and legislation in the workplace	Summer
Year 10	
Selected personalised learning students have on-going work readiness 1:1 support	All Year
Digital Footprint – students learn what a digital footprint is and how this could impact on their longer-term future.	Autumn
Advice and Guidance available on VI form open evening	Autumn
Apprenticeships and T Levels – students have a presentation on what apprenticeships and T Levels are from a member of the ASK Apprenticeship team	Spring
Personal Finance – students understand the importance of managing personal finance	Spring
Vocational pathways – a training provider / college will provide students with information on a variety of vocational pathways available to them	Spring
Students use the careers XELLO programme to investigate different post 16 courses and providers. They investigate different careers that match their strengths and preferences.	Spring
Career ready – students complete a variety of tasks to support them in their post 16 pathways. These include: - <ul style="list-style-type: none"> • Completing a CV • Participating in an interview <ul style="list-style-type: none"> • Networking • Health and Safety in the workplace 	Spring / Summer



Gender Stereotyping – finding out about GS in the workplace and identifying what can be done to promote gender equality.	Summer
Soft skills– looking at desirable employability skills and why they are valued by employers. Students audit their own soft skills considering how to develop them further.	Summer
VI form taster lesson and visit to the VI form to find out what Post 16 looks and feels like.	Summer
Careers Focus Day – an event where students have the opportunity for small group engagement with different employers, higher education, universities and training providers to find out more information for their future aspirations.	Summer
“Go To Work” days – students will spend 2 days at a place of employment finding out about the world of work.	Summer
Covering letters for job applications. Students will learn how a covering letter is different from a CV and draft their own covering letter.	Summer
Qualified Careers Advisor available on parents evening for individual guidance and support.	On-going
Protected Characteristics and the Equality Act 2010. How that affects behavior and legislation in the work place	Summer
Year 11	
Students will have assemblies from different post 16 providers to help understand the various pathways available and to support these decisions.	On-going
Students can use the Be Inspired team to access information on post 16 options with support on application forms, CV's and interview techniques.	On-going
Individual Careers Advice with a qualified Careers Advisor is offered to Year 11 students throughout the year and is also available at Parents Evening.	On-going
Post examination support and careers advice available to students on and after results day.	August
VI Form	
Regular sessions from a range of post 16 providers to give students information about the pathways available to them after Sixth Form. These include University representatives (including Keele, Liverpool, and Staffs), Apprenticeship representatives (including Barclays and Balfour Beattie) and volunteering representatives.	On-going
Year 12 students attend the UCAS HE and Apprenticeship Convention at Manchester Convention Centre and participate in follow up sessions with Form Tutors to promote discussion about Post 18 options.	March
University trips are encouraged, and open days are promoted to students and parents. There are also opportunities for students to follow our early entry programme.	On-going
Apprenticeship/Employment Alumni who have undertaken degree apprenticeships share their experience with the students in Year 12. Year 13 students engage with the “Employment	On-going



<p>Readiness Programme” where current apprentices and employers work to develop vital skills and materials for students choosing this pathway. One-to-one guidance meetings are held with students alongside post A Level examinations workshops/guidance meetings that are offered to students choosing this pathway. Mock interviews are held with students along with an opportunity to attend a mock assessment centre.</p>	
<p>Individual Careers Advice with a qualified Careers Advisor is offered to students throughout sixth form and at key points throughout the year and on results day.</p> <p>Students engage with Unifrog careers platform and are involved in weekly pastoral and mentoring sessions that promote the careers programme.</p>	<p>On-going</p>
<p>Enrichment sessions are encouraged and are available weekly for all sixth form students to undertake voluntary work to gain experience in areas that interest them. Students often volunteer within the school via peer mentoring as well as volunteering at local primary schools and nursing homes. Students also gain work experience with local businesses.</p>	<p>On-going</p>
<p style="text-align: center;">UCAS application support</p> <p>Weekly mentoring sessions during form periods. Guidance on how to complete forms, research materials and course guidance given, as well as a dedicated early entry offering for those aspiring to apply for competitive courses at Russell Group universities, and the Medic Society for Medics, Dentists and Vets. Subject specific mentoring is also available.</p>	<p>On-going</p>
<p>Year 12 Students attend work experience placements for a week.</p>	<p>June</p>